

## WRWSD Board of Trustees Monday Meeting – 2/23/26

President Levermore called the meeting to order at 6:00pm.

**Roll Call:** Present: Dombroskie, Engle, Feil, Harper, Levermore, Mgr. Wilkin, Supt. Wilson

Absent: Armstrong and Gruber were excused.

**Minutes:** A motion was made by Feil and seconded by Harper to approve the 2/14/26 minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

**President's Report (Levermore):** President Levermore asked Trustees what size (home) capacity should we plan for the WRWSD plant expansion. It was determined to double capacity to roughly 2,200 homes (at 100% max capacity) with 1,750 being at 80% capacity until directed otherwise. Supt. Wilson will speak with DLZ Engineer, Gary Silcott, to look at the size of our pipes and other potential limiting points within the system to make sure they will be able to handle the increased volume.

**Treasurer's Report (Feil):**

- Treasurer Feil passed out the January and February financial statements for signatures.
- Mgr. Wilkin presented several Motions.
  - Motion #2026-03 does not change the total expense amount of \$1,986,612.00. This motion eliminates account #11256 (AllMax software) and moves those funds, in the amount of \$50,000, to account #11183 (Information Technology). This will give this line item a budget of \$53,000.
  - Motion #2026-04 closes CD #700700543 and moves those funds to water reserves as a cushion for Brown County Rural Water fees, permits and increased water testing. This is in conjunction with newly implemented EPA requirements. Supt. Wilson has everything ready to go once he receives the official notice. As we collect the water assessment fees, we will look to open another CD at the end of the year, if water reserve funding is increased.
  - Motions #2026-05 and #2026-06 are reinvesting matured CDs at First State Bank.
  - Motion #2026-07 was to review a WRWSD application for grinder and water/sewer tap installation.

**Manager and Plant Superintendent Report (Mgr. Wilkin/Supt. Wilson):**

- After the recent sub-zero temperatures, we have everything unthawed and started up. We hope to be producing our own water by the end of the week.
- We had one grinder pump service call in January.
- Supt. Wilson passed out the monthly report for Metered and Total water usage by the WPOA, WRWSD and Homeowners. Everything is running as expected.
- The SCADA system is installed and is EPA compliant.
- We have an EPA plant inspection this Wednesday.
- Mgr. Wilkin said a few residents are in arrears with their water and sewer bills. He is contacting them to work out a payment plan before shutting off services to their home. He plans to create a formal policy moving forward. AJ is working to eliminate the ability to pick and choose which parts of the bill you'd like to pay. It will be one amount in the future.
- A question was asked if our information system can report to WRWSD employees if it notices increased water usage that may indicate a water leak. Supt. Wilson said our software reads in real-time and is very intelligent.
- Logging of the WRWSD back property is scheduled to begin in mid-March. This will generate \$25,000-\$30,000 from harvesting 450 trees. The funds will be used to rent a long-reach excavator to dredge the reservoir from the shoreline.

**Old Business:** Treasurer Feil asked for an update about the second clarifier. We have one picked out and are meeting with DLZ to get the clarifier ordered and on its way.

**New Business:** None

**Motions and Resolutions:**

- Motion #2026-03 was made by Feil and seconded by Engle to change the 112-56 Allmax Software to 112-56 Information Technology. As well as amending the 2026 Budget for the SCADA Historian Software that is required by the EPA. Account #112-56 Information Technology budgeted amount \$3,000.00; budget amendment \$53,000 so a difference of \$50,000.00. Total expenses equal \$1,986,612.00 with a difference of \$0.00. A roll call vote was taken and the motion passed unanimously.

- Motion #2026-04 was made by Feil and seconded by Harper to withdraw CD#700700543 that matured on 2/5/26 at First State Bank with a balance of \$148,780.69 at the time of maturity. This CD will be deposited into our Water Reserves. A roll call vote was taken and the motion passed unanimously.
- Motion #2026-05 was made by Feil and seconded by Harper to reinvest CD#700700617 that matured on 2/5/26 at First State Bank for 7 months at a rate of 3.5 APY at First State Bank. A roll call vote was taken and the motion passed unanimously.
- Motion #2026-06 was made by Harper and seconded by Dombroskie to reinvest CD#700700878 that matured on 2/16/26 at First State Bank for 7 months at a rate of 3.5 APY at First State Bank. A roll call vote was taken and the motion passed unanimously.
- Motion #2026-07 was made by Feil and seconded by Dombroskie to approve WRWSD permits for lot #1258. A roll call vote was taken and the motion passed unanimously.

**Board Member Concerns:**

- Secretary Dombroskie passed around a newspaper article that detailed water and sewer costs at communities near Dayton, Ohio. Based on this list, our rates are very comparable and near the lower end of charges.
- Secretary Dombroskie would like the Board to discuss ways to keep good employees. Perhaps at the next meeting.
- Vice President Engle has My Water Advisor app installed on his I-phone. He has noticed that it does not provide alerts. He has called Master Meter to inquire, and they do not know why it isn't working. He asked other Trustees to check it out and give him some feedback.
- President Levermore reminded everyone that we will need to drain the lagoon mid-April and we may get questions about that since the lake was already dropped low enough for folks to fix their docks and boat lifts. We are only permitted to drain the lagoon twice per year. This lagoon holds our wastewater until it can be diluted and sent downstream.

**Adjournment:** The motion to adjourn was made by Engle and seconded by Feil. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:26pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary